

# MINUTES

**Meeting:** AMESBURY AREA BOARD  
**Place:** Figheledean Village Hall, Pollen Lane, Figheledean, SP4 8JR  
**Date:** 2 June 2011  
**Start Time:** 6.00 pm  
**Finish Time:** 7.45 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr John Smale (Chairman), Cllr Graham Wright (Vice Chairman), Cllr Mike Hewitt, Cllr John Noeken and Cllr Ian West

### **Wiltshire Council Officers**

Mark Smith, Service Director  
Tom Bray, Community Area Manager  
Vicky Cobbold, Amesbury Community Area Manager  
Kevin McCaffrey, Youth Development Coordinator  
James Hazlewood, Senior Democratic Services Officer

### **Town and Parish Councils**

Amesbury Town Council – Margaret Strange, Andy Rhind-Tutt  
Durrington Town Council – Marion Wardell, David Healing  
Berwick St James Parish Council – Richard Brasher  
Bulford Parish Council – Gordon Burt  
Newton Toney Parish Council – Stan Stubbs  
Shrewton Parish Council – Carole Slater, Peter Sweet  
Wylve Parish Council – Rebecca Lamont-Jiggins

**Partners**

Police – Inspector Martyn Sweett

NHS Wiltshire – Tony Barron

Wiltshire Involvement Network – Phil Matthews

**Members of Public in Attendance: 16****Total in attendance: 39**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Amesbury Area Board and thanked Figcheldean Village Hall for hosting the meeting.</p> <p>At the Chairman's invitation, the Councillors and officers sitting at the front of the meeting introduced themselves.</p>
2.	<p><u>Election of Chairman and Vice Chairman</u></p> <p>In accordance with the Council's Constitution (part 3, paragraph 4.8), the Chairman announced that he would vacate the Chair for the first part of the item, as he was seeking re-election to the position of Chairman. As such, the Vice-Chairman, Councillor Mike Hewitt, took the Chair.</p> <p><i>Councillor Hewitt in the Chair</i></p> <p>The Vice-Chairman invited nominations for the position of Chairman of the Amesbury Area Board for the forthcoming year 2011-12.</p> <p><b><u>Decision</u></b>  <b>Councillor John Smale was elected Chairman of the Amesbury Area Board for the forthcoming year 2011-12.</b></p> <p><i>Councillor Smale in the Chair</i></p> <p>The Chairman sought nominations for the position of Vice-Chairman of the Amesbury Area Board for the forthcoming year 2011-12.</p> <p><b><u>Decision</u></b>  <b>Councillor Graham Wright was elected Vice-Chairman of the Amesbury Area Board for the forthcoming year 2011-12.</b></p>
3.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> <li>• Paul Fisher – Idmiston Parish Council</li> <li>• Helen Bourner – Great Western Hospital</li> <li>• Mike Brunton – Allington Parish Council.</li> </ul>

4.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 31 March 2011 were agreed as a correct record and signed by the Chairman.</b></p>
5.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
6.	<p><u>Chairman's Announcements</u></p> <p>a. <u>Community Area Manager – cover arrangements</u> – The Chairman announced that Vicky Cobbold, the new Amesbury Community Area Manager, would commence her duties on 5 July 2011. In the meantime, Tom Bray and Mary Cullen were covering community issues and grants, and James Hazlewood was covering arrangements for Area Board meetings.</p> <p>b. <u>Digital Inclusion – Superfast Broadband Survey</u> – Information on this was set out at page 15.</p> <p>c. <u>Revised Street Trading Policy Consultation</u> – Information on this was set out at pages 17-18.</p> <p>d. <u>Amesbury to Salisbury Cycle route – update</u> – Councillor Mike Hewitt gave an update on the recent meeting with Laverstock and Ford Parish Council. It had been agreed that the parish council would consider the preferred location of the cycle route at the southern end. Meanwhile, the Area Board would start to develop the route north from Hurdcott.</p> <p>e. <u>Amesbury Carnival</u> – The Chairman reminded everyone that the Amesbury Carnival would take place the following Saturday (4 June) from 12 noon to 5pm at Holders Road Playing Field.</p> <p>The Chairman also noted two additional events:</p> <ul style="list-style-type: none"> <li>• Durrington Vehicle Show on 17 July; and</li> <li>• Shrewton Big Lunch on 5 June.</li> </ul>
7.	<p><u>Your Local Issues</u></p> <p>In relation to the issue of parking outside the school in Winterbourne Earls, Councillor Mike Hewitt asked Inspector Martyn Sweett whether the police could enforce the parking restrictions. Inspector Sweett advised that the police had no powers of enforcement in this instance. One option which had been considered would be to implement Double Yellow Lines, with enforcement by Wiltshire</p>

	<p>Council Parking Services officers. However, there would be a cost involved with implementing a Double Yellow scheme, and so it may be possible to resolve the issue through discussion with stakeholders. It was noted that a similar problem in Archers Gate had been addressed by sending letters to all parents and by volunteers standing at the site in question, advising and educating people.</p> <p>Councillor Ian West raised an issue regarding the Council's Policy on sending planning documents to parish councils. Currently, all documents were available online, but this was not convenient for rural parishes with slow broadband speeds. In addition, Councillor West raised an issue regarding a resident who was refused a pre-application meeting with officers due to a lack of suitable venue.</p> <p>The Chairman undertook to take these points forward with Councillor Fred Westmoreland (in his capacity as Chairman of the Southern Area Planning Committee). It was also noted that some parishes received hard copies of planning documents on request.</p> <p><b>ACTION: Councillor John Smale</b></p>
8.	<p><u>Updates from Partners and Town/Parish Councils</u></p> <p>The Chairman referred to the updates set out in the agenda and invited further updates from Town/Parish Councils and other Partners, including outside bodies. It was noted that the preferred option was for written updates, to minimise time spent during the meeting.</p> <p><b><u>Police</u></b></p> <p>Inspector Martyn Sweet referred to the written report set out at pages 19-24 of the agenda, highlighting that the Neighbourhood Policing teams had been realigned to make them coterminous with the Council's Community Areas. This would not impact on staffing levels but would support the setting of local priorities, clearer reporting on performance and greater partnership working.</p> <p><b><u>Fire and Rescue</u></b></p> <p>The written update at pages 24-25 was noted.</p> <p><b><u>NHS Wiltshire</u></b></p> <p>The written update at page 27 was noted.</p> <p><b><u>Parish Councils</u></b></p> <p>It was noted that the new all-weather pitch at Newton Toney was now in place and available for use. The pitch had been part-funded by the Area Board, and</p>

	<p>bookings for use, or requests to play against the cricket team were invited.</p> <p><b><u>Youth Services</u></b></p> <p>Kevin McCaffrey (Youth Development Coordinator) introduced a DVD about the Durrington Youth Centre. The DVD had been made by Stef McIlkenny, who was unable to be present as she had recently started a new job. The meeting watched the DVD, following which the Chairman thanked and congratulated those involved in making it.</p> <p>Kevin also reported that some street-based youth work teams would shortly be starting up in the area.</p> <p>The next Amesbury Community Area Young People’s Issues Group (CAYPIG) would be held on 21 June in Durrington at the Development Centre for Young People at 7pm.</p>
9.	<p><b><u>Changes to the Out of Hours medical service</u></b></p> <p>The Chairman noted that this item was a referral from the Health and Adult Social Care Scrutiny Committee, as the proposals had implications for the Amesbury Community Area.</p> <p>The Chairman welcomed the following attendees from Wiltshire Medical Services:</p> <ul style="list-style-type: none"> <li>• Michelle Reader - Director of Quality and Performance</li> <li>• Dr Jamie Brosch – Medical Director</li> <li>• Alun Jenkins – Director of Operations</li> </ul> <p>Also welcomed was Tony Barron, Chairman of NHS Wiltshire.</p> <p>At the Chairman’s invitation, Jamie gave a presentation detailing Wiltshire Medical Services’ (WMS’) proposals for the re-design of the Out of Hours medical service.</p> <p>Jamie began by way of an apology, noting that WMS had been working to re-design the Out of Hours service for a while, but may have struggled to get the message across, despite trying to engage with staff and stakeholders.</p> <p>WMS had run the Out of Hours service in the north half of the county since 2004, taking on the county-wide contract in 2010. The service handled approximately 2000 requests a week, of which 50% were “closed” with advice over the telephone, 30% were seen at a Primary Care Centre (PCC), and 12% resulting in a home visit.</p>

One of the main challenges of providing the service was the relatively sparse and rural population within Wiltshire most areas of dense population around the edge of the county. Due to the distance involved, Out of Hours home visits took much longer (up to six times) than consultations at a PCC.

In addition, a detailed weekly analysis of activity and performance had identified a mismatch where 2/5 of the Out of Hours resources (i.e. visiting and PCC capacity) were based in the south of the county, while only 1/5 of the total activity took place in the south. This resulted in vehicles being redeployed away from the area to meet demands elsewhere, exacerbating the issue of distance.

Another driving factor for change was the difficulty in recruiting and retaining nurse practitioners in the current structure due to the small teams.

A number of options had been developed and considered against key criteria, with Ease of Accessibility, Quality of Service, and Risk the highest weighted criteria.

The preferred option was to redesign the model of provision to match capacity with demand, and this included closing Amesbury as a clinical base, and redistributing the resource between Salisbury Foundation Hospital and Warminster Community Hospital. This would see two clinicians based at Salisbury, with one designated as “mobile” for home visits, and another based at the hospital. It was considered that this would give a better and more strategic service to the surrounding area than at present, where one clinician was based at Salisbury, and another in Amesbury, with both dealing with PCC appointments and home visits.

This proposal had been subject to a consultation with staff and stakeholders, with a visit from the Health and Adult Social Care Scrutiny Committee in February, and a briefing document circulated in April 2011.

The Chairman thanked Jamie for the presentation and invited questions and comments:

- Councillor John Noeken thanked Jamie for the presentation and for the attendance at the meeting, commenting that the detailed information on service demand would have been useful when the matter had been discussed at the Health and Adult Social Care Scrutiny Committee on 19 May.
- Councillor Noeken also noted that a petition of 1300 names had been presented to WMS in opposition to the proposals, and the Mayor of Amesbury had raised concern over the proposals and the consultation.
- An outstanding concern was regarding access to the re-designed service during the winter months, and especially in bad weather; there was a need to ensure that elderly residents could either get to the PCC or that

the mobile Out of Hours Clinician could get to the patients at home. This could be addressed with Wiltshire Council, as a number of 4-wheel-drive vehicles were available for emergencies in wintry weather conditions.

- Andy Rhind-Tutt, Mayor of Amesbury, raised a number of concerns, commenting that the Town Council had only heard about the proposals in 19 April. He noted that Amesbury was a growing town, with the current population of 12,000 forecast to grow to 15,000 in the next five years. In addition, 40% of the homes at the Archers Gate development was affordable housing and so would be occupied by people on low incomes. It was unlikely that they would all have access to transport to travel to Salisbury during Out of Hours times, and so they would call 999 for medical emergencies, costing much more to the taxpayer. Jamie commented that people were often able to find friends and neighbours to take them to surgeries when required, In addition, although the primary criteria for prioritising home visits was the health of the patient, common sense was also applied, and WMS had a duty of care to those patients who could not travel. In relation to the cost to emergency services, part of WMS' performance monitoring was the impact on the ambulance service, and so this would be kept under review.
- Amesbury Town Council had also been made aware of allegations that Out of Hours Patients were being diverted to Salisbury, in order to generate figures that the Amesbury facility was not being used. Jamie responded that this was not the case, although clearly the service was based on availability, and patients from Amesbury may have been sent to Salisbury if the Amesbury-based clinician was on home visits, and vice versa.
- Andy Rhind-Tutt also reported that a senior member of the Trust Board at Salisbury Foundation Hospital had privately expressed disappointment that the Trust Board had not been consulted as part of the process. Tony Barron, Chairman of NHS Wiltshire, responded that he was aware of this, and commented that the individual in question had identified himself and had rescinded the comments, having not been aware that the Chief Executive of Salisbury Foundation Hospital had been involved in the process of redesigning the Out of Hours proposals, and fully supported the proposed changes.
- Responding to a question regarding the impact on the Super Garrison, Jamie noted that the MOD had been consulted on the proposals and supported the new model. Although the garrisons around Amesbury were forecast to grow in size, the garrison at Warminster was due to grow even faster, and so the additional resources would be needed at the Warminster Community Hospital.
- It was suggested that the Link scheme which currently operated in rural areas could be promoted in the Towns, to help residents without their



	<p>own transport.</p> <ul style="list-style-type: none"> <li>• In response to a query regarding the impact on care homes, Jamie commented that the proposed new model would improve the service to care homes, as the designated “mobile” Out of Hours clinician would provide a better service for housebound patients.</li> <li>• Tony Barron added that the process of reviewing and refining the delivery of medical care across the county was an on-going process and that all factors, including the shifting population, were taken into account. The new model would be kept under review and new services would be provided if and when they were required.</li> <li>• Councillor John Noeken commented that he would write to WMS to clarify and summarise the points raised by the Area Board.</li> </ul> <p><b>ACTION: Councillor John Noeken</b></p>
10.	<p><u>Community Services Contract</u></p> <p>The Chairman reported that Helen Bourner had sent her apologies for the meeting. Unfortunately, due to the short notice, it had not been possible to arrange for an alternative representative from Great Western Hospital (GWH) to attend. A written briefing note was set out at page 31-33 of the agenda, and the item would be rescheduled for the 21 July meeting.</p>
11.	<p><u>Consultation on Waste Sites</u></p> <p>The Chairman introduced the written information at pages 35-38 and noted the written briefing note which had been tabled.</p> <p>It was noted that any proposal to locate a waste site at Solstice Business Park would be subject to the Planning process. In addition, the Strategy identified Solstice Park as a potential site for a Materials Recovery Facility or Waste Transfer Station, as opposed to a landfill site.</p>
12.	<p><u>Queen Elizabeth II Fields Challenge</u></p> <p>Tom Bray, Community Area Manager, introduced the report set out at pages 39-42.</p> <p>He had been informed that Wiltshire Council did not own any land within the Amesbury Community Area which would be eligible for the scheme. However, the scheme was still open to Town and Parish Councils.</p>

<p>13.</p>	<p><u>Community Area Grants</u></p> <p>Councillor John Noeken (Lead Member for Grants) introduced the item.</p> <p>In relation to the application from The Stonehenge School, it was proposed that the funding, if awarded, be subject to a condition that the school come to a future meeting of the Area Board to report back on the project. This would give the Board more information on which to base any similar applications in the future, although it was noted that all applications were determined on their individual merits.</p> <p>The Chairman also emphasised, that although the Board was not permitted to fund council services such as education, this project constituted an extra-curricular activity and was therefore eligible for funding.</p> <p><b><u>Decision</u></b>  <b>The Stonehenge School was awarded £950 towards the cost of taking 25 year-8 students to the Action Adventure Centre in Powys, Wales, as an extra-curricular, outdoor education field trip. This award is subject to the School undertaking to attend a future meeting of the Area Board to report back on the trip.</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2011/12 and would support this extra-curricular activity for young people (including those from disadvantaged backgrounds), leading to a number of long-term benefits such as a reduction in the likelihood of being involved in anti-social behaviour.</i></b></p> <p><b><u>Decision</u></b>  <b>Wiltshire Fire and Rescue Service was awarded £800 towards the Salamander project.</b>  <b><i>Reason – The application met the Community Area Grants Criteria 2011/12 and would support this project helping young people to develop valuable skills and leading to a number of long-term benefits such as a reduction in the likelihood of being involved in anti-social behaviour.</i></b></p> <p><b>ACTION: Tom Bray</b></p>
<p>14.</p>	<p><u>Amesbury Area Board Fund for Village Events to Celebrate the Olympics and the Queen's Diamond Jubilee</u></p> <p>Councillor Mike Hewitt introduced the report set out at pages 49-53 of the agenda, which set out proposals for the Area Board to earmark £11,000 for Town and Parish Councils to bid for funding for events to mark the 2012 Olympics and/or the Queen’s Diamond Jubilee, up to a maximum of £500 per parish.</p> <p>With reference to paragraph 2 of the report, it was noted that the “Amesbury 2012 and beyond” bid for Performance Reward Grant funding had been</p>

	<p>unsuccessful. As such, and subject to the Area Board's approval of the recommendations, Amesbury Town Council would be able to apply to the fund.</p> <p>Following questions, the following issues were clarified:</p> <ul style="list-style-type: none"> <li>• Applications from community groups should come through the relevant Town / Parish Council.</li> <li>• There was no requirement for match funding, although this would be preferred.</li> <li>• Smaller parishes were encouraged to work together, as they would be able to combine their funds.</li> <li>• The funding was intended for celebration events, rather than other projects.</li> <li>• Applications were welcomed anytime from now until March 2012.</li> </ul> <p><b><u>Decision</u></b>  <b>The Amesbury Area Board approved the project to earmark £11,0000 for Town and Parish Councils to bid for funding for events to mark the 2012 Olympics and/or the Queen's Diamond Jubilee, up to a maximum of £500 per parish, as set out at page 49-51 of the agenda.</b>  <b><i>Reason – To support and encourage parishes to organise community events associated with the 2012 Olympics and the Queen's Diamond Jubilee, and to promote community engagement and cohesion.</i></b></p> <p><b>ACTION: Tom Bray</b></p>
15.	<p><b><u>Nominations to Outside Bodies</u></b></p> <p>The Area Board noted the appointments as set out at page 53 of the agenda.</p> <p>It was noted that the Area Board's two nominees to the Amesbury Community Area Young People's Issues Group (CAYPIG) were the Chairman and Vice-Chairman of the Board. As such, and due to the change in Vice-Chairman, Councillor Graham Wright would take over from Councillor Mike Hewitt as a nominee on the CAYPIG.</p> <p>It was noted that the other appointments would continue for the 2012-13 year.</p> <p><b><u>Decision</u></b>  <b>Councillor Graham Wright was appointed to replace Councillor Mike Hewitt as a nominee to the Amesbury Community Area Young People's Issues Group (CAYPIG).</b></p> <p><b>ACTION: James Hazlewood</b></p>

16.

Future Meeting Dates, Evaluation and Close

The Area Board noted the Forward Plan as set out at page 55 of the agenda.

The next meeting of Amesbury Area Board would be held at 6pm on Thursday 21 July 2011, at Shrewton Recreational Hall. It was noted that the address listed in the agenda was not correct. This would be clarified and republished.

**ACTION: James Hazlewood**

*(Note – following the meeting, it was established that the address of the venue for the next meeting was Shrewton Recreational Hall, Recreation Ground, Mill Lane, Shrewton, SP3 4JY.)*